

# Holly Armstrong

---

<b>Objective</b>	To obtain a Career Position, where I can use my current skills, along with learning new skills to help me succeed.
<b>Work experience</b>	<p>New Hope Services, Inc</p> <p>10/01/2015 – Present      Employment Consultant</p> <ul style="list-style-type: none"><li>• Provide follow along support for clients from Vocational Rehabilitation</li><li>• Help clients go through the Discovery Process using job shadows and situational assessments</li><li>• Create Retention plans describing what job related accommodations and assistance is needed</li></ul> <p>06/10/2015 – 09/30/2015 – Childcare Worker</p> <ul style="list-style-type: none"><li>• Created Lesson Plans for school aged children and four year olds</li><li>• Maintained an orderly classroom</li><li>• Provided parents with evaluations using creative curriculum and Paths to Quality guidelines</li><li>• Maintained current NAEYC standards within the classroom</li><li>• 02/10/2014 – 06/09/2015 – Childcare Supervisor Provided parents with evaluations using creative curriculum and Paths to Quality guidelines</li><li>• Maintained current NAEYC standards within the classroom</li><li>• Made schedules for the classroom teachers</li><li>• Supervised classroom teachers and provided feedback of teaching skills and daily schedules</li><li>• Did deposit Daily</li><li>• Billed and filled out discrepancies for River Valley Resources for children on the voucher program.</li></ul> <p>08/19/2013 – 02/09/2014 – Childcare Manager</p> <ul style="list-style-type: none"><li>• Provided parents with evaluations using creative curriculum and Paths to Quality guidelines</li><li>• Maintained current NAEYC standards within the classroom</li><li>• Made schedules for the classroom teachers</li></ul>

- Supervised classroom teachers and provided feedback of teaching skills and daily schedules
- Filled in when the supervisor wasn't available

10/31/2011 – 08/18/2013 - Childcare Supervisor

- Provided parents with evaluations using creative curriculum and Paths to Quality guidelines
- Maintained current NAEYC standards within the classroom
- Made schedules for the classroom teachers
- Supervised classroom teachers and provided feedback of teaching skills and daily schedules

03/08/2004 – 10/30/2011 – Childcare Team Leader

- Created Lesson Plans for all classrooms
- Maintained an orderly classroom
- Maintained current NAEYC standards within the classroom

12/26/2001 – 03/07/2004 – Childcare worker

- Created Lesson Plans for school aged children and four year olds
- Maintained an orderly classroom
- Provided parents with evaluations using creative curriculum and Paths to Quality guidelines
- Maintained current NAEYC standards within the classroom

06/19/2001 – 07/09/2001 – Childcare teacher

- Created Lesson Plans for school aged children and four year olds
- Maintained an orderly classroom
- Provided parents with evaluations using creative curriculum and Paths to Quality guidelines
- Maintained current NAEYC and Path to Quality standards within the classroom

**Education**

University of South Carolina      Columbia, South Carolina  
3 credit hours toward graduate degree

Indiana State University      Terre Haute, Indiana  
Bachelor Of Science Degree  
Major: Elementary Education  
Minor: Kindergarten

Scottsburg High School      Scottsburg, Indiana  
High School Diploma

**References**

Pamela Akemon      (812) 820-2648  
Ashley Wells      (812) 595-5822  
Rosie Morehous      (812) 896-2956